

# A Step-by-Step Guide to Investing in Forum Multifamily Real Estate Investment Trust, Inc.<sup>1</sup>



How to subscribe, fund, and onboard through the CAIS Platform<sup>2</sup>

## REQUIRED DOCUMENTATION

- **Individuals**  
Valid driver's license or passport
- **Trusts**  
Valid driver's license or passport for each trustee, plus the trust document's title, trustee, and signature pages; or Trust Certification
- **U.S. Entities**  
Formation and organizational documents (e.g., Certificate of Incorporation/Formation and Operating Agreement), list of authorized signatories with identification, and a Beneficial Ownership Form identifying individuals with ≥10% ownership or significant managerial responsibility, including copies of their valid driver's license or passport

## 1 ENTRY / SUBSCRIPTION

- **Eligibility**  
Available to investors who meet Accredited Investor requirements
- **Access Offering**  
Financial Advisors log in to the [CAIS Portal](#) and select **Forum Multifamily Real Estate Investment Trust, Inc.** to begin the subscription process
- **Subscription Timing**  
Monthly subscriptions; materials due 7 business days before the trade date (T-7). The trade date is always the first business day of the month

## 2 INVESTMENT / FUNDING

- **Document Completion**  
Advisors complete the auto-populated universal subscription document in the CAIS portal, indicating the custodian, if applicable
- **Submission**  
Advisors send executed documents and custodial forms through CAIS for processing
- **Review & Corrections**  
Advisors address any "not in good order" (NIGO) comments or required corrections from CAIS Advisor Services
- **Custodian Review**  
The custodian reviews and funds the investment, then forwards the completed documents to the fund's transfer agent SS&C—which processes the investment and maintains account records
- **Review & Approval**  
Forum and SS&C review submissions, request any needed corrections, and approve documents, once in good order

## 3 CONFIRMATION / ONBOARDING

- **Finalization**  
SS&C matches funds with the subscription documents and executes purchases on the first business day of the month; funds received after the cutoff are processed in the next month's closing
- **Position Update**  
SS&C transmits confirmed purchases to update investor holdings in the CAIS portal and the client's custodian account, approximately five (5) business days after the close date

## 4 SERVICING / REPORTING

- **Monthly Distributions**  
Initiated on the first business day of each month and delivered according to payment instructions on file
- **Monthly Fact Sheet & NAV Supplement**  
Available in the [CAIS Portal](#) on or around the 15th of each month, providing key performance metrics and NAV updates
- **Monthly Account Statement**  
Distributed by SS&C on or around the fifth (5) business day each month and available in the CAIS portal
- **Quarterly Reporting**  
Available in the [CAIS Portal](#) approximately 45 days after quarter-end, including portfolio commentary and performance highlights
- **Financial Reporting**  
Unaudited financials available in the [CAIS Portal](#) approximately 60 days after quarter-end; audited financials delivered approximately 120 days after year-end
- **Annual 1099**  
Distributed by SS&C and available in the CAIS portal on or before January 31 each year

## 5 EXIT / REDEMPTION

- **Submit Request**  
Complete the Redemption Request Form through the Forum Investor Portal and sign through custodian's signature process; submit the redemption to custodian for processing
- **Custodian Review**  
Once approved, the custodian will forward the request to SS&C for processing; form must be received from the custodian by 4:00 p.m. Eastern Time on the second-to-last business day of the month
- **Payment Timing**  
Redemptions are executed on the last business day of the month; proceeds are typically distributed within three (3) business days following the redemption date

<sup>1</sup> Forum Multifamily Real Estate Investment Trust, Inc. ("FMREIT", "Forum Flagship" or "Forum's Strategic Growth Vehicle").

<sup>2</sup> CAIS Platform is only available to Advisors who have an executed Transaction Agreement and is not available to end investors.